

WARD Checklist:

- [] A current DD Form 137, signed by the member and notarized.
- [] Court order (with court file stamp) granting custody/guardianship
****The member's name must be on the court-order.**
- [] A statement from the member saying that the child will be living with him/her for at least the next 12 months
- [] Verification of all income (if applicable)
- [] Copy of birth certificate
- [] Copy of Social Security Card
- [] Copy of the death certificate, if the member is deceased.
- [] – Proof of residency letter from the school with child's name and address.
- [.....] Age 21 and a full-time student? If so, provide a letter from the school registrar or National Student Clearinghouse verifying the child is enrolled in a full-time course of study leading to an Associate' degree or higher and the anticipated graduation date.